

# HOLMESFIELD PARISH COUNCIL

Mrs E BOSWELL - Clerk,  
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29 June 2020

To: The Chairman and Members of Holmesfield Parish Council

Dear Councillor,

You are summoned to attend the Annual Meeting of Holmesfield Parish Council to be held following the Annual Parish Meeting **on Wednesday 8 July 2020** in Holmesfield Village Hall.

Yours sincerely



Mrs E Boswell  
Clerk to Holmesfield Parish Council

## AGENDA

### 1 Election of Chairman 2020/2021

To receive nominations for the post of Chairman  
The Chairman to take and sign a Declaration of Acceptance of Office

### 2 Election of Vice-Chairman 2020/2021

To receive nominations for the post of Vice Chairman  
The Vice Chairman to take and sign a Declaration of Acceptance of Office

### 3 To receive apologies for absence.

### 4 Declaration of members' interests on agenda items

To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

To receive and approve requests for dispensations from Members on matters in which they have a Disclosable Pecuniary Interest.

### 5 Public Speaking

- (a) A period of not more than ten minutes will be made available for members of the public and Members of the Council to comment on any matter.
- (b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.

Crime figures for March 2020 total of 4

Moorwood Lane / A621 ASB, Park Ave / Main Road ASB and violence, Cordwell Lane burglary

Crime figures for April 2020 total 7

Moorwood Lane / A621 other theft and violence, Moorwood Lane ASB, Park Ave / Main Road violence, Cordwell Lane 2 x violence and 1 ASB

### 6 Appointments and Portfolios (attachment)

Planning, Newsletter, Holmesfield Amenity Trust, Road Safety, Footpaths and Bridleways, Henry Fanshaw Foundation NEDDC Liaison, Penny Acres School, Holmesfield Relief in Need, Holmesfield Education Foundation Charities, Transport, Football Field, Neighbourhood Watch, Police Liaison, Playground, Village Society, Peak Park, Dronfield Relief in Need Charity, Village Hall, Environment Issues.

### 7 Annual Review of Governing Documents (forwarded by email)

- a) Standing Orders

b) Financial Regulations

## **8 Minutes of meetings**

To approve the minutes of the Meeting on 11 March 2020

## **9 To consider any planning applications**

### Applications Received

- a) 20/00134/DISCON – Mr and Mrs Henderson – 34 Main Road, Holmesfield – Application to discharge conditions 19 (Lighting Design) and 20 (Enhancement strategy for nesting birds) pursuant of 18/00373/FL (Expiry Date 21 April 2020)
- b) 20/00288/AMEND – Ms K Corker – Cowley Hall Farm Cowley Lane Holmesfield - Non-material amendment to planning application 17/01232/FL to lower a section of the Ground Floor area to the general floor level and to alter openings (Approved)
- c) 20/00356/FL – Mr and Mrs Garnett – Dale View, Castle Hill, Holmesfield – Demolition of existing bungalow and construction of a new four-bedroom bungalow (21 days from 4 May 2020)
- d) 20/00393/FL – Mr Clay – The Bungalow Park Farm, Park Avenue, Holmesfield – Redevelopment of Green Belt site to form three dwelling houses with associated landscaped private amenity space and parking (Adjacent Conservation Area) (Affecting Public Right of Way (21 days from 4 June 2020)
- e) 20/00412/FLH – Mr R Atkinson – Cartref, Cordwell Lane, Millthorpe – Application for new extension over existing garage to side and new two storey extension to rear (21 days from 10 June 2020)
- f) NP/NED/0420/0306 – Miss C Lowe – Unthank Hall Farm, Livery Yard, Unthank Lane – Erection of Hobbit House (28 days from 16 June 2020)

To receive any other applications

### Appeals Received

- a) APP/R1038/W/20/3250703 - NED/19/00451/RM – Mr W Clay – The Bungalow Park Farm, Park Avenue, Holmesfield – An appeal has been made to the Secretary of State against the decision of North East Derbyshire District Council to refuse to grant planning permission for approval of Reserved Matters (access, layout scale, appearance and landscaping) for 3 dwellings pursuant to outline planning permission 15/01225/PL (Affecting a public right of way)
- b) APP/R1038/W/20/3250727 – NED/19/01197/FL – Mr and Mrs Corker – Cowley Hall Farm, Cowley Lane, Holmesfield - An appeal has been made to the Secretary of State against the decision of North East Derbyshire District Council to refuse to grant planning permission for Application for American barn style stables and manege (revised scheme of 19/00325/FL).

### Invitation to Planning Meeting

- a) Planning Meeting 30/06/2020 - Application Number: 20/00185/FL - Application for construction of Scout Hut and use of land for outdoor recreation (revised scheme of 18/01159/FL) (Conservation area/ Affecting setting at Land North of St Swinthin's Church
- b) Planning Meeting 30/06/2020 – Application Number: 19/00786/FL - Demolition of a range of existing buildings (formerly used in association with the livery business and riding school); conversion of existing buildings (formerly used in association with the livery business and riding school) to form a single dwelling; restoration and retention of ancillary buildings; and erection of four new dwellings with associated landscaping, parking and access (conservation area/affecting a public right of way)(Amended Plans) at Cartledge Hall Farm Cartledge Lane Holmesfield

### Decisions

- a) 19/00813/FL – Mrs Harrison-Smith – Lydgate Farm, Holmesfield – Application to discharge Condition 8 (ecological enhancement measures) of previously approved application reference 19/00813/FL – DISCHARGED
- b) 19/00991/FL – Mr S Nazir – The Old School House, Horsleygate Lane, Holmesfield – Application for relevant demolition of existing dwelling and domestic outbuildings to the north, and the erection

of one replacement house and alterations to the vehicular access (Conservation Area) – GRANTED

- c) 19/01038/RM – Mr Clay – The Bungalow, Park Farm, Park Avenue – Reserved matters application pursuant of 15/01225/OL for the development of 3no dwellings (revised Scheme of 19/00451/RM (Conservation Area) (Amended Plans)
- d) 20/00102FL – Mr P Hunt, 20 Main Road, Holmesfield – Variation of condition 2 of previously approved 18/01152/FL for change of use of public house to dwelling (Conservation Area) – GRANTED
- e) 20/00229/FLH – Mr and Mrs Moxon – Green Acres, Millthorpe Lane, Holmesfield – Single -storey extension to rear – GRANTED
- f) 20/00235/CATPO – Mrs S Shepley – Woodthorpe Hall, Fanshaw Gate Lane, Holmesfield – Notification of intention of pruning and felling works within Woodthorpe Hall and Fanshaw Gate Conservation Area – APPROVED
- g) 20/00288/AMEND – Mr and Mrs Corker – Cowley Hall Farm, Cowley Lane, Holmesfield – Non material amendment to planning application 17/01232/FL to lower a section of the Ground Floor area to the general floor level and to alter openings at Cowley Hall Farm – APPROVED
- h) NP/NED/0120/0015 – Bank Farm, Fox Lane, Holmesfield – Provision of menage – GRANTED

#### Other

Position as at 25 June 2020 with regard to planning application updates as requested at the meeting of 11 March 2020

- (a) 19/00177/FLH Green Farm 34 Main Road - Renovation and extension (including removal of existing extension) of farmhouse (Conservation Area) – Granted
- (b) 19/01038/RM The Bungalow Park Farm Park Avenue - Reserved matters application pursuant of 15/01225/OL for the development of 3no dwellings (revised Scheme of 19/00451/RM) (Conservation Area) (Amended Plans) – Conditionally Approved (19/00451/RM – refusal at appeal)
- (c) NP/NED/0219/0134 BANK GREEN FOX LANE - First floor extension over garage to form home office-Granted
- (d) NP/NED/0619/0652 BANK FARM FOX LANE - Alteration and extension to outbuilding to form ancillary living accommodation for dependant relative. – Granted
- (e) NP/NED/0120/0015 BANK FARM FOX LANE - Provision of menage – Granted
- (f) NP/NED/1119/1212 THICKWOOD LODGE BASLOW ROAD OWLER BAR - The demolition of existing surrounding single storey extensions and replacement with an above ground and subterranean extension. The proposed works also include repairs and restoration of the Lodge tower. - Pending - (target decision date 9 January 2020)
- (g) NP/NED/1118/1099 TOLL BAR COTTAGE OWLER BAR Removal of existing extension and erection of replacement single storey extension and associated alterations - (Variation of scheme approved under application ref NP/NED/0117/0033) - Refused

To receive details of any other planning matters

#### **10 To consider any Meeting Reports**

- (a) Request from Abbey Lane Football Club for assistance with funding for fencing and gates
- (b) Risk Assessment for re-opening Village Hall

## 11 To consider Councillors' Reports

- (a) Village Society
- (b) Road Safety Issues
- (c) Footpaths
- (d) Newsletter & Website
- (e) Transport
- (f) Playground
- (g) Football Pitch
- (h) Peak Park
- (i) Neighbourhood Watch
- (j) Environment
- (k) Village Hall

## 12 Finance

### (a) Internal Audit Report

To receive the internal audit report

### (b) Annual Governance Statement

To receive the annual governance statement and consider the filling in of the document

### (c) Annual Return

To receive the annual return

### (d) Electronic Banking

To receive update

### (e) Balances at 31 March 2020

Business High Interest Account: £30,590.09; Current Account: £0.00; Bonus Saver Account: £5,194.53

### Balances at 30 April 2020

Business High Interest Account: £54,222.86; Current Account: £0.00; Bonus Saver Account: £5,195.38

### Balances at 31 May 2020

Business High Interest Account: £42,053.37; Current Account: £0.00; Bonus Saver Account: £15,197.19

Transfer made of £10,000 grant to Bonus Saver Account

### (f) Income

North East Derbyshire District Council – Precept and Grant	£17194.40
Village Hall Lettings – March 2020	£673.50
Village Hall Lettings – April 2020	£839.32
Newsletter Adverts	£350.00
Loss of Income Grant	£10000.00

### (g) Expenditure

#### Expenditure that would have been submitted to the April 2020 Meeting:

North East Derbyshire District Council – Rates	DD	£0.00
SSE – Gas	DD	£452.88
SSE - Electricity	DD	£87.20
Water Plus – Water	DD	£35.67
Whittington Moor Printing Works Ltd – Newsletter	004499	£432.00
Pynot Publishing - Newsletter	004500	£200.00
Cancelled	004501	£0.00
Analan Supplies Ltd – Consumables	004502	£107.37
Derbyshire Association of Local Councils – Subscription	004503	£402.88
Information Commissioner – Data Protection	004504	£40.00
North East Derbyshire District Council – Supply & Install Dog Bin	004505	£314.77
S Reaney – Soffit Repair	004506	£100.00
Village Hall Bond £20 x 1	004507	£20.00
Village Hall Bond – Re-issued in May	004508	Cancelled
Wages	004509-11	£1767.42
HMRC – PAYE and NIC	00004512	£379.29

Nest Pensions – Pension	DD	£63.90
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Expenditure that would have been submitted to the May 2020 Meeting:

SSE – Gas	DD	£325.95
SSE - Electricity	DD	£76.09
Whittington Moor Printing Works Ltd – Newsletter	004513	£360.00
Pynot Publishing - Newsletter	004514	£200.00
Analan Supplies Ltd – Consumables	004515	£46.63
S Hewins – Grounds Maintenance	004516	£230.00
North East Derbyshire District Council – Uncontested Election	004517	£106.75
North East Derbyshire District Council – Trade Waste	004518	£236.60
Village Hall Bond x 1 (Re-issued from April)	004519	£20.00
Village Hall Refund x 1	004520	£96.50
Wages	004521-23	£1262.93
HMRC – PAYE and NIC	00004524	£77.60
Nest Pensions – Pension	DD	£13.38

Expenditure that would have been submitted to the June 2020 Meeting:

SSE – Gas	DD	£87.83
SSE - Electricity	DD	£48.43
Business Stream – Water	DD	£30.48
Pynot Publishing - Newsletter	BACS	£214.39
Whittington Moor Printing Works Ltd – Newsletter	BACS	£360.00
Wages	BACS	£1209.04
HMRC – PAYE and NIC	BACS	£77.80
Nest Pensions – Pension	DD	£13.38
S Hewins – Grounds Maintenance	BACS	£240.00
S Hewins – Car Park Markings	BACS	£800.00

Expenditure for the July 2020 Meeting

Water Plus – Water	DD	£24.54
SSE – Gas	DD	£64.94
SSE - Electricity	DD	£45.48
Pynot Publishing - Newsletter	BACS	£200.00
Whittington Moor Printing Works Ltd – Newsletter	BACS	£360.00
Wages	BACS	£TBC
HMRC – PAYE and NIC	BACS	£TBC
Nest Pensions – Pension	DD	£TBC

*and any further invoices properly received*

### 13 Circulars and Notices

Circulars and Notices that would have been submitted to the April 2020 Meeting:

Calor Rural Community Fund

- Fund open until 9 April 2020

CPRE

- Countryside Voice
- Fieldwork
- Peakland Guardian

Derbyshire Association of Local Councils

- March Newsletter - Community Tree Planting – new sapling packs available FREE, Spring Seminar visits Alfreton Hall, DALC is on the move, Dementia survey wants YOUR help, Coronavirus update, Find your internal auditor via DALC, Council Clerk Convicted of Breaking Freedom Of Information Act, Training schedule update
- Social Distancing and the holding of Parish Council meetings
- Notes from virtual meeting 8 April 2020

Derbyshire County Council

- Cancellation of the Parish and Town Council Liaison Forum 30 March 2020
- Rights of Way Minor Maintenance Agreement

Fabrications North East Limited

- VE Day Planters and benches

North East Derbyshire District Council

- Public Space Protection Order Signage
- AccessAble
- NEDDC Draft Older People's Strategy for Consultation
- Cancellation of the Standards Committee 23 April 2020
- Community Support Team
- Update on Community Support Teams from Cllr Martin Thacker
- Further Parish and Town Councils Update from Cllr Martin Thacker

#### Peak District National Park

- Coronavirus Signage
- Parish Bulletin 32
- Parishes reporting possible breaches of planning
- National Park Covid 19 Posters
- National Park Ranger Patrols

#### Peakland Guardian

- Newsletter

#### Peak Park Parishes Forum

- The Hope Valley Explorer bus service
- Minutes of Meeting of 23 January 2020

#### Power for People

- Campaign for Local Electricity Bill

#### Rural Action Derbyshire

- Coronavirus and Village Halls
- Business as usual more or less
- Update for Managers of Halls

#### Circulars and Notices that would have been submitted to the May 2020 Meeting:

##### Clerks and Councils Direct

- Newsletter

##### Derbyshire Association of Local Councils

- April Newsletter - 'Remote' meetings and your annual council meeting – latest updates, Audit Arrangements – Covid-19 updates, Cemetery & Burial Ground use during lockdown, Council staff furloughing, Update on pay negotiations, DALC's office move postponed, 'Home-working' allowance update, Training programme update  
On-line Zoom Meetings
- On-line Training
- Excellence Awards
- Climate Change

##### Derbyshire County Council

- Contact details for Cllr Angelique Foster

##### North East Derbyshire District Council

- Parish Council weekly updates
- Planning Application online seminar notes

##### Peak Park Parishes Forum

- Use of Footpaths

##### Power for People

- Campaign for Local Electricity Bill

#### Circulars and Notices that would have been submitted to the June 2020 Meeting:

##### CPRE

##### Friends of the Peak District

- Newsletter

##### Derbyshire Association of Local Councils

- May Newsletter - New 'Healthwatch' phone help-line launched in Derbyshire, Covid-19 'recovery strategy' news for East Midlands councils, Section 137 limit set for 2020/21, Public facilities guidelines...Calling for Climate Emergency champions! A simple 'how-to' guide on registering your rights-of-way, Zoom meetings – settings, 6-month rule update, DALC Excellence Awards – entry form published, Tackling vandalism under lockdown – BHIB advice
- June Newsletter - New procurement threshold levels published, Returning to work after lockdown...Renewable energy grants, Risk assessments and checklists for opening public

buildings, Enquiries are Zooming! Climate Group keeps growing, Flying the flag, Training dates online, Excellence Awards – entries arriving, Update on homeworking allowances

North East Derbyshire District Council

- Parish Council weekly updates
- Street Naming and Numbering – Unthank Barn to Orchard View
- District and Parish Liaison Meeting 31 July 2020

Peak District National Park

- Parish Bulletin 33
- Disposable BBQs being removed from sale

Rural Action Derbyshire

- Village Halls and Community Buildings Update

July Correspondence

Derbyshire Association of Local Councils

- Planning Training

Derbyshire Police and Crime Commissioner

- Spotlight Issue

Friends of the Peak District

- Newsletter

North East Derbyshire District Council

- Parish Council weekly updates
- Standards Committee 1 July 2020
- Climate Change Action Plan
- Opening of Public Toilets
- Cancellation of District and Parish Liaison Meeting 31 July 2020

Peak District National Park

- Peak District Proud
- Parish Bulletin 34, 35
- Residential Annexes Supplementary Planning Consultation

Peak Park Parishes Forum

- Minutes 8<sup>th</sup> June
- Request for Parish Nominees

**14 Information**

To receive any other information

**15 Date of Next Meeting**