

HOLMESFIELD PARISH COUNCIL

Mrs E BOSWELL - Clerk,
Middle Spring Cottage, 8 Main Street, Blackfordby, Swadlincote, DE11 8AD
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10 May 2023

To: The Chairman and Members of Holmesfield Parish Council

Dear Councillor,

You are summoned to attend the Annual Meeting of Holmesfield Parish Council to be held following the Annual Parish Meeting **on Wednesday 17 May 2023** in Holmesfield Village Hall.

Yours sincerely



Mrs E Boswell
Clerk to Holmesfield Parish Council

AGENDA

- 1 Declarations of Acceptance of Office**
All Parish Councillors to sign Acceptance of Office
- 2 Register of Members Interests**
All Parish Councillors to complete Register of Members Interests
- 3 Election of Chairman 2023/2024**
To receive nominations for the post of Chairman
The Chairman to sign a Declaration of Acceptance of Office
- 4 Election of Vice-Chairman 2023/2024**
To receive nominations for the post of Vice Chairman
The Vice Chairman to sign a Declaration of Acceptance of Office
- 5 To receive apologies for absence.**
- 6 Declaration of members' interests on agenda items**
To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

To receive and approve requests for dispensations from Members on matters in which they have a Disclosable Pecuniary Interest.
- 7 Public Speaking**
 - (a) A period of not more than ten minutes will be made available for members of the public and Members of the Council to comment on any matter.
 - (b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
 - (c) Visit from Chief Executive of the Peak District National Park Authority.
- 8 Appointments and Portfolios (attachment)**
Planning, Newsletter, Holmesfield Amenity Trust, Road Safety, Footpaths and Bridleways, Henry Fanshaw Foundation NEDDC Liaison, Penny Acres School, Holmesfield Relief in Need, Holmesfield Education Foundation Charities, Transport, Football Field, Neighbourhood Watch, Police Liaison, Playground, Village Society, Peak Park, Dronfield Relief in Need Charity, Village Hall, Environment.

9 Annual Review of Governing Documents (forwarded by email)

- a) Standing Orders
- b) Financial Regulations

10 Minutes of meetings

To approve the minutes of the Meeting on 12 April 2023

11 To consider any planning applications

Applications Received

(a) 23/00300/FL – Mr N Havenhand, Greenfield Cottage, Cowley Lane, Holmesfield – Application for change of use of land for keeping horses, erection of timber frame stable block on concrete base, plus solar panels on roof.

(b) 23/00313/FLH – Mr A Styan, Millcrest, Millthorpe Lane, Holmesfield – Removal of rear existing conservatory and replaced with single storey rear extension. Conversion of existing attic space to bedroom and ensuite comprising of full length dormer with 3 windows to east elevation and 2 dormer windows with Juliet balcony to west elevation. Conversion of existing garage to part gym and part external store.

(c) 23/00356/FL – Mr and Mrs T G Pearson – Bradmill Cottage, Horsleygate Lane, Holmesfield – Demolition of existing dwelling and garage and the erection on one replacement two storey detached dwelling with rear balcony and rooflights (Conservation Area)

To receive any other applications

Decisions

22/00574/FL – Ms H Wordsworth – Land South of Little Chatsworth Cottages, Millthorpe Lane, Holmesfield – Change of use from agriculture to dog exercise and training facility - REFUSED

To receive details of any other planning matters

12 To consider any Meeting Reports

None

13 To consider Councillors' Reports

- (a) Village Society
- (b) Road Safety Issues
 - Speed Signs
- (c) Footpaths
- (d) Newsletter & Website
- (e) Transport
- (f) Playground
 - Results of survey with school and youth group
- (g) Football Pitch
- (h) Peak Park
 - Caravans at Owler Bar – update from PDNPA
- (i) Neighbourhood Watch
- (j) Environment
- (k) Village Hall

14 Finance

(a) Internal Audit Report

To receive the internal audit report

(b) Annual Governance Statement 2022/23

To receive the annual governance statement and consider the filling in of the document

(c) Annual Return 2022/23

To receive the annual return

(d) Balances at 30 April 2023

Business High Interest Account:£50,503.21; Current Account:£0.00; Bonus Saver Account:£15,278.75

(e)	<u>Income April 2023</u>	
Hall Hire	£2103.36	
Adverts	£450.00	
Precept	£20,750.00	
HMRC VAT Refund	£345.86	

(f)	<u>Expenditure</u>		
SSE – Gas		DD	£286.45
SSE - Electricity		DD	£70.87
NPower – Umetered Supply		BACS	£66.38
Water Plus – Water		DD	£16.25
Business Stream – Water		DD	£39.93
Pynot Publishing - Newsletter		BACS	£TBC
Whittington Moor Printing Works Ltd – Newsletter		BACS	£492.00
S Hewins – Grounds Maintenance		BACS	£400.00
East Midlands Audit Services Ltd – Internal Audit		BACS	£60.00
Wages		BACS	£TBC
HMRC – PAYE and NIC		BACS	£TBC
Nest Pensions – Pension		DD	£TBC
<i>and any further invoices properly received</i>			

15 **Circulars and Notices**

Clerks and Councils Direct

- Newsletter

CPRE

- Countryside Voices

Derbyshire Association of Local Councils

- Newsletter - May 2023

Derbyshire County Council

North East Derbyshire District Council

- Chair's Family Fun Day event – 20 May 2023 - 11:00am - 03:00pm at North East Derbyshire District Council headquarters, Mill Lane, Wingerworth

Peak District National Park Authority

- Dales Area Parish Members Ballot 2023; nomination papers forwarded by email
- Minerals Topic Paper
- Consultation confirmed as National Park Authority presents formal proposals for operational changes
- Walks for All aim to improve people's health in the Peak District National Park
- Ranger-led mindful walks help boost health and well-being

United for Warm Homes

- Meeting The Saints Parish Centre, 3, St Mary's Gate, Chesterfield, S41 7TJ at 7.00pm Tuesday 23rd May.

16 **Information**

To receive any other information

17 **Date of Next Meeting**

Wednesday 14 June 2023 at 7.30pm