

HOLMESFIELD PARISH COUNCIL

Mrs E BOSWELL - Clerk,
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6 May 2026

To: The Chairman and Members of Holmesfield Parish Council

Dear Councillor,

You are summoned to attend the Annual Meeting of Holmesfield Parish Council to be held following the Annual Parish Meeting **on Wednesday 13 May 2025** in Holmesfield Village Hall.

Yours sincerely



Mrs E Boswell
Clerk to Holmesfield Parish Council

AGENDA

- 1 Election of Chairman 2026/2027**
To receive nominations for the post of Chairman
The Chairman to sign a Declaration of Acceptance of Office
- 2 Election of Vice-Chairman 2026/2027**
To receive nominations for the post of Vice Chairman
The Vice Chairman to sign a Declaration of Acceptance of Office
- 3 To receive apologies for absence**
- 4 Councillor Vacancy**
- 5 Declaration of members' interests on agenda items**
To enable Members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Parish Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

To receive and approve requests for dispensations from Members on matters in which they have a Disclosable Pecuniary Interest.
- 6 Public Speaking**
 - (a) A period of not more than ten minutes will be made available for members of the public and Members of the Council to comment on any matter.
 - (b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
- 7 Appointments and Portfolios (attachment)**
Planning, Newsletter, Holmesfield Amenity Trust, Road Safety, Footpaths and Bridleways, Henry Fanshaw Foundation NEDDC Liaison, Penny Acres School, Holmesfield Relief in Need, Holmesfield Education Foundation Charities, Transport, Football Field, Neighbourhood Watch, Police Liaison, Playground, Village Society, Peak Park, Dronfield Relief in Need Charity, Village Hall, Environment.
- 8 Power of Competence**
For Council to assess eligibility for the General Power of Competence
- 9 Annual Review of Governing Documents**
 - a Standing Orders
 - b Financial Regulations

- c Risk Management and Assessment
- d Meeting Etiquette
- e Disciplinary and Grievance
- f Lone Working
- g Equality Diversity and Inclusion
- h Anti- Sexual Harassment
- i GDPR and Data Retention
- j Model Publication Scheme
- k Data Protection Policy

Note: IT Policy – Reviewed March 2026

10 Minutes of meetings

To approve the minutes of the Meeting on 9 April 2025

11 To consider any planning applications

Applications Received

26/00276/LDC – Pennon Lea, Millthorpe Lane, Holmesfield – Lawful Development Certificate for proposed construction of a flat roofed double carport to rear
To receive any other applications

Decisions

25/00432/FLH – Lark Rise, New Road, Holmesfield – Remodelling of existing bungalow, creating a kitchen / diner, a lounge, snug and three bedrooms with an integral garage. Provision of heat pump to the rear (Amended Title / Amended Plans). - Approved

Appeal Decision 6004229 Appeal against NEDDC refusal to grant permission for application 25/00710/FLH at Little Orchards Farm, Horsleygate Lane, Holmesfield for a single glazed porch to the front of the property – Appeal Allowed

12 To consider Councillors' Reports

- (a) Village Society / Other village matters
 - Millenium Garden Benches
- (b) Playground
 - Grant for Equipment
- (c) Road Safety
- (d) Footpaths
 - Rights Of Way Maintenance 2026 - 2027
- (e) Newsletter & Website
- (f) Transport
- (g) Football Pitch
- (h) Peak Park
- (i) Neighbourhood Watch
- (j) Environment
- (k) Village Hall
 - Postal Locker update
 - Gutters and Fascia Update
 - Village Hall Sign

13 Finance

(a) Internal Audit Report

To receive the internal audit report

(b) Annual Governance Statement 2025/26

To receive the annual governance statement and consider the filling in of the document

(c) Annual Return 2025/26

To receive the annual return

(d) Balances at 30 April 2026

Business High Interest Account: £39869.48; Bonus Saver Account £15,862.21

(e) Income April 2026

Precept	£26500.00
VAT Refund	£303.66
Village Hall	£1083.23
Interest	£24.57

(f) Expenditure

Scottish Water – Waste Water 16/4	DD	£57.86
British Gas – Gas 17/4	DD	£294.67
EDF – Electricity 22/4	DD	£120.46
Water Plus – Water 30/4	DD	£21.94
NPower – Unmetered Supply	BACS	£132.43
Pynot Publishing - Newsletter	BACS	£TBC
Whittington Moor Printing Works Ltd – Newsletter	BACS	£TBC
North East Derbyshire District Council – Trade Waste	BACS	£327.86
Stonelow Garden Services – April 2026	BACS	£300.00
Stonelow Garden Services – May 2026	BACS	£570.00
FSG Roofing Solutions Ltd – Fascia and Guttering	BACS	£10240.00
Analan Supplies Ltd – Cleaning Materials	BACS	£129.42
Peak Park Parishes Forum – Subscription	BACS	£6.00
East Midlands Audit Services	BACS	£80.00
Wages	BACS	£TBC
HMRC – PAYE and NIC	BACS	£TBC
Nest Pensions – Pension	DD	£TBC

and any further invoices properly received

14 **Circulars and Notices**

Derbyshire Association of Local Councils

- April Newsletter
- May Newsletter
- Job Newsletters

Derbyshire County Council

- Community News from Derbyshire County Council 13/4, 20/4, 27/4, 5/5
- Loan Shark Awareness Sessions
- Temporary Speed Restriction – Owler Bar Interchange Temporary 40 / 30 mph speed restriction to facilitate annual highway maintenance works - 14 July 9.00 to 15.30

North East Derbyshire District Council

- Parish Council Conference – Presentation Slides

Rural Action Derbyshire

- All Shall Be Well – Celebration Invite 7 June 2026

15 **Information**

To receive any other information

6 **Date of Next Meeting**

Wednesday 8 June 2026 at 7.30pm