

**HOLMESFIELD PARISH COUNCIL**  
**Minutes of the Annual Meeting held on 13 May 2026**  
**At 7.30pm in the Village Hall**

Present: Councillors Mr P Reaney (Chairman), Mr B Hoare, Mrs K Marples, Mr T Marples, Mrs S Reaney, Mr W Rosser, Mrs H Stuart-Bamford, Mr B Wheat

Also Present: Mrs E Boswell – Clerk to the Council and Responsible Financial Officer,

**1/26-27 Election of Chairman 2026/2027**

Proposed by Councillor Rosser, seconded by Councillor Hoare to elect Councillor P Reaney as Chairman, no other nominations were received.

**Resolved:** To elect Councillor P Reaney as Chairman

**2/26-27 Election of Vice-Chairman 2026/2027**

Proposed by Councillor Stuart-Bamford, seconded by Councillor Reaney to elect Councillor T Marples as Vice-Chairman, no other nominations were received.

**Resolved:** To elect Councillor T Marples as Vice-Chairman

**3/26-27 To receive apologies for absence**

None

**4/26-27 Councillor Vacancy**

Following the resignation of Mrs A Hutchinson the vacancy was reported to Democratic Services at North East Derbyshire District Council. A bi-election has not been called; there is no expense to the Parish Council and the Council are now able to co-opt a new member.

**5/26-27 Declaration of members' interests on agenda items**

None

**Dispensations on member's interests on agenda items**

None

**6/26-27 Public Speaking**

(a) Members of the public

None

(b) Police Report / District Councillor / County Councillor

The written police report includes eight crimes, these are all part of one incident and not of cause for concern to the general public.

**7/26-27 Appointments and Portfolios**

Councillor B Hoare – Playground

Councillor K Marples – Holmesfield Village Society

Councillor T Marples – Football Field, Neighbourhood Watch and Police Liaison

Councillor P Reaney – Road Safety, Footpaths and Bridleways and Henry Fanshaw Foundation

Councillor S Reaney – Peak Park and Dronfield Relief in Need Charity

Councillor W Rosser – Environmental Issues, Educational Foundation, Penny Acres Charity and Holmesfield Relief in Need.

Councillor H Stuart-Bamford – Transport, Book Swap and Village Hall

Councillor B Wheat – Planning, Newsletter and Holmesfield Amenity Trust.

**8/26-27 Power of Competence**

The Council assessed the eligibility for the General Power of Competence

**Resolved:** That the Council meets the eligibility criteria.

**Resolved:** To adopt the General Power of Competence.

**9/26-27 Annual Review of Governing Documents**

a Standing Orders

**Resolved:** To Alter Section 3bi on Page 8

From:

**[Sign and serve on councillors by delivery or post at their residences a summons confirming the time, date, venue and the agenda of a meeting of the Council and a meeting of a committee and sub-committee at least 3 clear days before the meeting.]**

OR

[Upon the Council having first resolved that service of summons on councillors confirming the time, date, venue and the agenda for a meeting by delivery or post at their residences at least 3 clear days before a meeting is not expedient electronically serve on councillors a summons confirming the time, date, venue and the agenda of a meeting of the Council and a meeting of a committee and a sub-committee at least 3 clear days before the meeting provided any such email contains the electronic signature and title of the Proper Officer].

To:

To electronically sign and serve on councillors a summons confirming the time, date, venue and the agenda of a meeting of the Council and a meeting of a committee and sub-committee at least 3 clear days before the meeting.

b Financial Regulations

**Resolved:** To make no changes to the document.

c Risk Management and Assessment

**Resolved:** To make no changes to the document.

d Meeting Etiquette

**Resolved:** To make no changes to the document.

e Disciplinary and Grievance

**Resolved:** To make no changes to the document.

f Lone Working

**Resolved:** To make no changes to the document.

g Equality Diversity and Inclusion

**Resolved:** To make no changes to the document.

h Anti- Sexual Harassment

**Resolved:** To make no changes to the document.

i GDPR and Data Retention

**Resolved:** To make no changes to the document.

j Model Publication Scheme

**Resolved:** To make no changes to the document.

Note: IT Policy – Reviewed March 2026

### **10/26-27 Minutes**

Minutes of the Meeting held on 8 April 2026

**Resolved:** To approve the Minutes for signature by the Chairman.

### **11/26-27 Planning**

Applications Received

26/00276/LDC – Pennon Lea, Millthorpe Lane, Holmesfield – Lawful Development Certificate for proposed construction of a flat roofed double carport to rear  
Resolved: To raise no objection.

#### Decisions

25/00432/FLH – Lark Rise, New Road, Holmesfield – Remodelling of existing bungalow, creating kitchen / diner, a lounge, snug and three bedrooms with an integral garage. Provision of heat pump to the rear (Amended Title / Amended Plans). - Approved

#### Appeal Decisions

Appeal Decision 6004229 Appeal against NEDDC refusal to grant permission for application 25/00710/FLH at Little Orchards Farm, Horsleygate Lane, Holmesfield for a single glazed porch to the front of the property – Appeal Allowed

Appeal Decision APP/M9496/C/25/3372929 Appeal against PDNPA enforcement notice for breach of planning control for the creation of an area of hardstanding and widening of a means of access to a highway comprising the removal of a section of dry stone wall and the erection of gates and gate posts – Subject to amendment – Appeal Dismissed.

### **12/26-27 Councillors' Reports**

(a) Village Society / Other Village Matters –

The Millenium Garden Benches and Holmesfield Market plaque are on order.

(b) Playground –

Councillor P Reaney is still looking at deeds and minutes relating to the play area. The papers referring to Transco have not been located, but some further ownership information has been uncovered.

Councillors looked at the current equipment provided under the grant scheme by Finding Fitness. As well as a quote received for the refurbishment of the shelter.

**Resolved:** To look at the Balance Challenge as this best compliments the climbing wall and to see if Finding Fitness would include the shelter in the grant application

(c) Road Safety Issues

There has been no speed watch sessions due to a lack of volunteers, however some training of volunteers has now taken place.

Derbyshire County Council have been contacted regarding the flooding and culvert issues at East Hollow. The issue had been raised from the site meeting held with highways earlier in the year; and further to the last correspondence the priority for investigation has been raised.

Pavement cleaning on B6051 has commenced from Gooseberry Farm down towards the village centre.

The Clerk has been in touch with Barlow Parish Council with regards to the gate entrance posts. The contractor they used seems to now only provide wood coloured gates rather than white.

**Resolved:** To continue looking for white gates.

(d) Footpaths

Rights of Way Maintenance 2026 – 2027

**Resolved:** To take part in the scheme for 2026 – 2027

(e) Newsletter & Website – Some adverts are still outstanding, the Clerk send reminders

(f) Transport – The bus stop on Millthorpe Lane is overgrown.

(g) Football Pitch – No report

(h) Peak Park –No report

(i) Neighbourhood Watch – PC Matthews has retired and is being replaced by PC Jack Worrall

(j) Environment – No report

(k) Village Hall –

Work is still on going with regards to a postal locker.

The fascias and gutters have been replaced.

The windows and doors now need cleaning

The Village Hall sign cannot be replaced without negating the warranty.

**Resolved:** To seek an alternative.

### **13/26-27 Finance**

(a) Internal Audit Report

The Clerk reported that the records had been through examination by the Internal Auditor.

The report does not raise any items of major concern.

Two minor points were raised:

- The insurance schedule needs to be annually reviewed by full Council
- Consideration needs to be given to the formulation of a Reserves Policy.

**Resolved:** To note receipt of the Internal Audit Report

(b) Annual Governance Statement

The Council considered and completed the Annual Governance Statement.

**Resolved:** That yes should be answered to questions 1 to 8 and 10 and that question 9 was not applicable.

**Resolved:** That the Chairman sign the Annual Governance Statement

(c) Annual Return 1 April 2025 to 31 March 2026

The Council considered the completed Accounting Statement

**Resolved:** To approve the Statement and for the Chairman to sign the document

(d) Balances at 30 April 2025

Business High Interest Account: £43,690.65; Bonus Saver Account £15,705.43

(e) Income April 2026

Precept £26500.00

VAT Refund £303.66

Village Hall £1083.23

Interest £24.57

Income March 2026 correction

From		To	
Hall Hire	£3300.90	Hall Hire	£2658.90
Adverts	£1700.00	DCC - SID	£642.00
Interest	£25.28	Adverts	£1700.00
		Interest	£25.28

(f) Expenditure May 2026

Scottish Water – Waste Water 16/4	DD	£57.86
British Gas – Gas 17/4	DD	£294.67
EDF – Electricity 22/4	DD	£120.46
Water Plus – Water 30/4	DD	£21.94
NPower – Unmetered Supply	BACS	£132.43
Pynot Publishing - Newsletter	BACS	£315.00
Whittington Moor Printing Works Ltd – Newsletter	BACS	£503.00
North East Derbyshire District Council – Trade Waste	BACS	£327.86
Stonelow Garden Services – April 2026	BACS	£300.00
Stonelow Garden Services – May 2026	BACS	£570.00
FSG Roofing Solutions Ltd – Fascia and Guttering	BACS	£10240.00
Analan Supplies Ltd – Cleaning Materials	BACS	£129.42
Peak Park Parishes Forum – Subscription	BACS	£6.00

East Midlands Audit Services	BACS	£80.00
Sustainable Furniture – 2 x Benches	BACS	£1650.00
Wages	BACS	£2091.64
HMRC – PAYE and NIC	BACS	£286.94
Nest Pensions – Pension	DD	£71.73

**Resolved:** To accept all the above accounts for payment

#### **14/26-27 Circulars and Notices**

Derbyshire Association of Local Councils

- April Newsletter
- May Newsletter
- Job Newsletters

Derbyshire County Council

- Community News from Derbyshire County Council 13/4, 20/4, 27/4, 5/5
- Loan Shark Awareness Sessions
- Temporary Speed Restriction – Owlbar Interchange Temporary 40 / 30 mph speed restriction to facilitate annual highway maintenance works - 14 July 9.00 to 15.30

North East Derbyshire District Council

- Parish Council Conference – Presentation Slides

Rural Action Derbyshire

- All Shall Be Well – Celebration Invite 7 June 2026

Severn Trent

- Invitation to visit Reservoir at Harpur Hill

**Resolved:** Councillors P and S Reaney to attend

#### **15/26-27 Information**

None

#### **16/26-27 Date of Next Meetings**

Wednesday 10 June 2026

The meeting closed at 9.15pm

Chairman.....10 June 2026